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**Date: 21st June 2017**

Dear Sir/Madam,

A meeting of the **Voluntary Sector Liaison Committee** will be held in the **Penallta House, Tredomen, Ystrad Mynach** on **Wednesday, 28th June, 2017** at **10.30 am** to consider the matters contained in the following agenda. **The meeting will be concluded by 12.15 p.m.**

#### PLEASE NOTE

Arrangements have been made for a **pre-meeting of the County Borough Members only, at 10.00 a.m. in Core Meeting Room 1.3**, and **all Voluntary Sector Representatives at 10.00 a.m. in the Sirhowy Room**. All other council officers and representatives of external organisations should assemble in the Reception Area for the main meeting at **10.30 a.m. in the Sirhowy Room**.

Yours faithfully,

A handwritten signature in blue ink that reads 'Chris Burns'.

**Chris Burns**  
INTERIM CHIEF EXECUTIVE

#### AGENDA

- 1 To elect a Chair for the ensuing year.
- 2 To receive apologies for absence.

Pages

A greener place Man gwyrddach



3 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest (s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To receive and consider the following minutes:-

- 4 Voluntary Sector Liaison Committee held on the 15th March 2017. 1 - 6
- 5 Review of The Compact, Compact Action Plan And Voluntary Sector Liaison Committee Terms of Reference. 7 - 18
- 6 Facilitated discussion: Proposed Well-being Objectives for Caerphilly Public Services Board - Involvement of the Third Sector.

Items of interest concerning the Voluntary Sector from Compact Partners (Verbal): -

- a) Aneurin Bevan University Health Board
- b) Caerphilly Business Forum
- c) Caerphilly County Borough Council
- d) Caerphilly County Borough Community and Town Councils
- e) Gwent Association of Voluntary Organisations
- f) Gwent Police and Crime Commissioner Office
- g) Gwent Police
- h) Natural Resources Wales
- i) South Wales Fire and Rescue Service

To receive and note the following information items: -

- 7 Community Planning Quarterly Briefing April to June 2017. 19 - 32

**Circulation:**

Councillors Mrs E.M. Aldworth, J. Bevan, A. Collis, S. Cook, K. Etheridge, J.E. Fussell, R.W. Gough, A.G. Higgs, V. James, Mrs B. A. Jones, Mrs T. Parry, A. Whitcombe, R. Whiting, L.G. Whittle and W. Williams,

**Representatives of the Voluntary Sector:**

Ms H. Billington, Abbeyfield (Caerphilly) Society Limited  
Mr L. Clay, Abertridwr Community Church  
Ms J. Price, Bargoed YMCA  
Ms P. Jones, Caerphilly Care & Repair  
Mr C. Luke, Caerphilly People First  
Ms S. Howells, Charter Housing  
Ms J. Channing, Citizen's Advice Bureau (Caerphilly and Blaenau Gwent)  
Mrs C. Williams, Cruse Bereavement Care  
Mr W. Morgan, County Hospital, Griffithstown, Pontypool  
Mr J. Miles, Disability CANDO Organisation  
Ms L. Tibbs, Drugaid Young Persons Service  
Ms K. Stevenson, Groundwork Wales

Ms M. Snowden, Homestart Caerphilly  
Ms L. Jones, Menter Iaith  
Ms C. Loring, Right From The Start  
Ms M. Jones, The Parent Network  
Mr J. Wade, Van Road United Reformed Church  
Mrs M. Wade, Vanguard Caerphilly  
Mr D. Brunton, VOLUME  
Mr M. Goldwyn, SCOPE

**Aneurin Bevan Health Board:**

**Gwent Police:**

Chief Inspector N. McLain

**The Office of the Gwent Police & Crime Commissioner:**

Ms J. Tippins

**South Wales Fire & Rescue Services:**

Mr R. Hassett

**Caerphilly Business Forum:**

Mrs D. Lovering

**Town & Community Councils Representative:**

H. Llewellyn

**Natural Resources Wales**

Mr J. Goldsworthy (Natural Resources Wales)

And Appropriate Officers

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## VOLUNTARY SECTOR LIAISON COMMITTEE

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN  
ON WEDNESDAY 15TH MARCH 2017 AT 10.30 A.M.

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PRESENT:

Mrs M. Jones (Chair) Caerphilly Parent Network

Councillors:

Ms L. Ackerman, Mrs E.M. Aldworth, R.W. Gough, C. Hawker, A. Lewis, J.A. Pritchard

Together with Representatives from:

Abertridwr Community Church (Mr L. Clay), Bargoed YMCA (Ms J. Price), Caerphilly 50+ Forum (Mr P. Bryett), Caerphilly People First (Mr C. Luke), Cruse Bereavement Care (Mrs C. Williams), GAVO – Chief Executive (Mr M. Featherstone, GAVO CEO and Ms G. Jones – GAVO Caerphilly), Homestart Caerphilly Borough (Mrs M. Snowden), Menter Iaith (Mrs L. Jones), Scope (Mr M. Goldwin).

Also present:

P. Cooke (Senior Policy Officer), A. Palmer (Community Planning Co-Ordinator - GAVO/CCBC), A. Dredge (Committee Services Officer).

N. Taylor (Office of the Police and Crime Commissioner for Gwent), H. Llewellyn (Town and Community Council Representative), J. Birch (Natural Resources Wales).

### 1. APOLOGIES

Apologies for absence were received from Councillors J. Bevan, P.J. Bevan, D. Carter (Vice-Chair), Mrs. P. Cook, Mrs. P Griffiths, K. James, G. Johnston, D.W.R. Preece, R. Woodyatt, Groundwork Wales (Mrs K. Stevenson), Vanguard Centre (Mrs M Wade) Van Road United Reform Church ( Mr. J Wade) .

### 2. DECLARATION OF INTEREST

There were no declarations of interest received at the commencement or during the course of the meeting.

### 3. MINUTES – 7TH DECEMBER 2016

Subject to it being recorded that the attendance of Ms G. Jones (GAVO) had not been recorded, the minutes of the meeting held on the 7th December 2016 were approved as a correct record.

## **MATTERS ARISING**

### APOLOGIES Agenda Item 1

Concerns were expressed with the volume of apologies that had been recorded at the previous meeting. Members felt that the Voluntary Sector Liaison Committee Meetings need to be promoted as the sector faces many changes ahead and that Members also need to be proactive in their roles. Reference was made to a recent WLGA report that stated these meetings are crucial in moving forward and provided a positive emphasis to partners and colleagues. The Chair thanked those representatives who attended this meeting.

### COMMUNITIES FIRST – DAMIAN OWEN, CAERPHILLY COUNTY BOROUGH COUNCIL Agenda Item 9 (ii)

An update was provided in relation to the Communities First Programme. Reference was made to the recent statement of Communities and Children Secretary, Carl Sargeant who has set out plans for a new approach to building resilient communities. It was explained that the Communities First Programme would be phased out by March 2018. Members expressed concerns in relation to this and the fact that the Programme has received a 30 per cent reduction in their allocated budget for 2017/18.

#### **4. POLICE AND CRIME PRIORITIES FOR GWENT - NEIL TAYLOR (GWENT POLICE AND CRIME COMMISSIONER'S OFFICE)**

The Chair gave permission for this item to be brought forward on the agenda.

Mr Neil Taylor delivered a presentation that set out the Police and Crime Priorities for Gwent for 2017 – 2021. He set out the role and responsibilities of the Police and Crime Commissioner that include setting the strategic direction for policing, working with partners to prevent and tackle crime and re-offending and engaging with the public and communities. The role also involves being the voice of the public, the vulnerable and victims, holding the Chief Constable to account for local policing and setting the budget for Gwent Police and ensuring value for money. The Chief Constable will provide a detailed annual Delivery Plan of the activities proposed to achieve the outcomes required to meet the priorities from a policing perspective. The Office of the Police and Crime Commissioner will also produce a Business Plan which will detail its contribution towards delivering the Plan. The results of the progress against all activities will be reported each year in an Annual Report.

The Committee were advised that following the enactment of the Wellbeing of Future Generations (Wales) Act 2015, will be the start of a fundamental shift towards one Public Service. Mr Taylor confirmed that we are all responsible for making Gwent a place where people want to live and work.

An overview was provided in relation to each of the five Priorities. *Crime Prevention* will take action to prevent and reduce crime by working with partner organisations and communities to tackle crimes that present the greatest threat, harm and risk and especially those crimes committed against the most vulnerable. *Supporting Victims* will provide excellent support for all victims of crime with a particular focus on preventing further serious harm. *Community Cohesion* will ensure that the police with partners engage with communities to encourage, help and support them to work together to keep themselves safe. *Tackling Anti-Social Behaviour* will ensure the police work closely with partner organisations to tackle anti-social behaviour effectively. *Effective Service Delivery* will ensure that Gwent Police and the Office of the Police and Crime Commissioner are high performing organisations which value and invest in their staff to achieve value for money in delivering impressive services that meet the needs of all communities.

The Committee thanked Mr Taylor for his informative presentation and Members questions were welcomed.

Members queried the potential of local Police Station closures and the impact this may have on accessibility to the public. The committee were informed that the Police and Crime Commissioner is looking at co-locating services and should this be the case then a formal consultation will be undertaken with the public and partners.

Clarification was sought as to whether the plan setting out the priorities has been shared with schools. Mr Taylor advised that in terms of Comprehensive Schools, a Liaison Programme has been set up which is funded by the Police and Crime Commissioner's Office and Welsh Government. This forms part of the school curriculum. There is also a Positive Futures Programme in place that aims at targeting anti-social behaviour where young people interact. Raising awareness in relation to sexual exploitation and cybercrime are also key areas.

**5. PRESENTATION - CYBERCRIME - MARK POPE (LEAD ON CYBERCRIME, GWENT POLICE)**

Unfortunately, Mr Pope was unable to attend the meeting to deliver his presentation and Mr Taylor confirmed he would report back to Mr Pope asking him to attend the June meeting to provide Members with information in relation to Cybercrime.

**6. VOLUNTARY SECTOR REPRESENTATIVES QUESTIONS**

Open Discussion: What's happening in the Caerphilly County Borough - An opportunity for all Compact Partners to raise key issues.

The Committee were advised that questions had been sent to the Aneurin Bevan University Health Board (ABUHB) following December's meeting. A response had been received however this did not relate to the questions raised. Ms Palmer confirmed she would pursue a detailed response for the meeting scheduled for June. A Member suggested contacting Judith Pagett (Chief Executive – ABUHB) directly if a response is not received and it was confirmed that a complaints procedure is also available.

Ms Palmer referred to the Care Closer to Home Strategy from Aneurin Bevan University Health Board and their vision of working together. This will enable people to be empowered to manage their care needs or to be supported in accessing necessary care at or closer to home. It is intended that this will be achieved by developing local systems of care that bring together general practice, community health and social care, the voluntary sector, supported by specialist advice, to proactively and comprehensively manage the local population's health.

**7. ITEMS OF INTEREST FROM THE VOLUNTARY SECTOR COMPACT PARTNERS (ONE QUESTION ONLY FOR EACH REPORT – UP TO 15 MINS)**

It was explained that no reports had been received from ABUHB, Caerphilly Business Forum, Caerphilly County Borough Council, Gwent Police and Crime Commissioner's Office, Gwent Police and South Wales Fire and Rescue Service. Verbal updates were provided in respect of the following:

Caerphilly County Borough Community and Town Councils

Mr Howard Llewellyn confirmed that the Community and Town Councillors are unique to the Committee; they are all volunteers and are elected by the public. All Members are currently focusing on the upcoming elections in May 2017.

## Gwent Association of Voluntary Organisations

Members noted the contents of the GAVO Third Sector Report - Quarter 3 October – December 2016.

Mr Featherstone advised the Committee that GAVO with Mr P. Cooke are working together in relation to the Wellbeing Assessment. He referred to a recent Public Services Board (PSB) meeting that they attended where the issues that had been identified within the borough were discussed. Mr Cooke gave an overview of the 7 Wellbeing Goals (as set out within the Well-being of Future Generations (Wales) Act 2015) and explained the 6 identified priorities, as follows:

- Providing training, support, apprenticeships, employment and volunteering opportunities that are appropriate for all ages and sectors of the community.
- Identifying and breaking the cycle of Adverse Childhood Experiences.
- Ensuring people feel safe in their community, by reducing crime and anti-social behaviour and the fear of crime.
- Developing suitable, sustainable housing to meet the variety of people's needs, including affordable housing.
- Facilitating a shift from treatment of mental and physical ill health to a society that enables people to adopt healthy behaviours, to reduce the inequality gap in life expectancy and healthy life expectancy between the most and least deprived populations in the county borough.
- Improving the provision of, access to and promotion of community outdoor spaces, green spaces and the wider countryside. Reducing low level environmental issues by fostering respect, responsibility and ownership of local areas.

He then set out the timetable in terms of the Wellbeing Assessment between March and June 2017 and advised that an update including information from other partners of the PSB can be provided at a future meeting.

Members were disappointed to note the application for lottery funding has been unsuccessful in terms of the Sunflower Hospital Volunteering Project. This is a hospital befriending scheme at 3 hospitals namely Ysbyty Ystrad Fawr in Ystrad Mynach, Ysbyty Aneurin Bevan in Ebbw Vale and the Rhymney Integrated Health and Social Care Resource Centre. Project staff recruit and manage a team of volunteers to help with alleviating the feelings of isolation, boredom and loneliness that are experienced by some patients. They offer a one-to-one befriending service and the opportunity for patients to join in with activities. Competition is high in relation to Big Lottery funding.

## Natural Resources Wales

Mr Birch set out the role of NRW and confirmed that grant funding is allocated across Authorities in Wales to enable project delivery. He gave examples of projects across Caerphilly and also confirmed that NRW also manage projects partially funded by others, such as the European Union and Big Lottery Fund (BIG).

Members requested an update in relation to the Tree Felling Project at Cwmcarn Forrest Drive for the next meeting.

## **8. COMMUNITY PLANNING QUARTERLY BRIEFING OCTOBER TO DECEMBER 2016**

Unfortunately, the report was unavailable as information was awaited from partners. The information item will be presented at the meeting in June 2017.



**9. ANY OTHER BUSINESS**

Mr Luke on behalf of Caerphilly People First offered all Members, staff and families the opportunity to attend a Safeguarding Course hosted by Caerphilly People First.

Ms G. Jones on behalf of GAVO reminded the Committee that the One Beat Roadshow would be attending Caerphilly Library on Saturday 18th March. The event offers an opportunity for voluntary sector organisations to join together and showcase the valuable work they carry out within Caerphilly County Borough. All Members were encouraged to attend.

The Chair advised the Committee that a Penguin Party will be held at Parc Penallta on Saturday 25th March from 6:30pm onwards to celebrate Earth Hour. Head4Arts will be delivering free family friendly arts activities in partnership with Caerphilly County Borough Council, the Parent Network/Petra Project and Communities First.

Mr Luke wished all elected Members good luck for the County Borough Elections in May and thanked all for their partnership, support and assistance over the years. In turn the elected Members thanked the voluntary sector representatives for their continued support and the contribution they make within the community.

**10. DATE OF FUTURE MEETINGS:**

28th June 2017  
20th September 2017  
6th December 2017

The meeting ended at 12:05 pm.

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## VOLUNTARY SECTOR LIAISON COMMITTEE - 28TH JUNE 2017

**SUBJECT: REVIEW OF THE COMPACT, COMPACT ACTION PLAN AND VOLUNTARY SECTOR LIAISON COMMITTEE TERMS OF REFERENCE**

**REPORT BY: KATHRYN PETERS - CORPORATE POLICY MANAGER**

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### 1. PURPOSE OF REPORT

- 1.1 To provide Committee Members with an update on the review of the “Delivering Together” Compact Agreement.
- 1.2 To consider the alignment of the replacement Compact Action Plan with the forthcoming Public Services Board Well-being Plan.
- 1.3 To notify members of a proposed review of the Terms of Reference for the Voluntary Sector Liaison Committee.

### 2. SUMMARY

- 2.1 The current “Delivering Together” Compact Agreement ran for a term from April 2013 to April 2017, associated delivery plans have run for 12-month terms. The agreement and action plan process were considered for review in 2016-2017, however the development of the Well-being Plan will not be complete until May 2018 and there is an opportunity to align the two complimentary planning and delivery arrangements.
- 2.2 The Terms of Reference of the Voluntary Sector Liaison Committee were last reviewed in 2013. The terms, appended to this report, state that they should be reviewed on a 3-yearly basis. Given the advent of the Well-being of Future Generations (Wales) Act 2015 and its required coproduction between the statutory, voluntary and private sectors in securing community well-being the terms of reference of committee should be refreshed to take account of shared objectives.

### 3. LINKS TO STRATEGY

- 3.1 The most recent Compact Action Plan aligns to the Public Services Board’s single integrated planning process with delivery strands under Safer Caerphilly, Prosperous Caerphilly, Greener Caerphilly, Healthier Caerphilly and Learning Caerphilly. While this plan has been extended for a 12-month period activity and actions therein contribute to the well-being goals for Wales within the Well-being of Future Generations (Wales) Act 2015:

- *A prosperous Wales*
- *A resilient Wales*
- *A healthier Wales*
- *A more equal Wales*
- *A Wales of cohesive communities*
- *A Wales of vibrant culture and thriving Welsh language*
- *A globally responsible Wales*

This report proposes a closer alignment between the Well-being Plan under development and the Compact agreement and delivery plan.

#### **4. THE REPORT**

- 4.1 The “Delivering Together” Compact Agreement and its antecedent third sector schemes have been a valuable part of the interrelationship between the public and third sectors in the Caerphilly county borough since 1999, following a request from the then Welsh Secretary to develop a shared understanding between partners.
- 4.2 The Compact is seen as a key infrastructure support document that recognises the mutual benefits that can be gained from close cooperation between partners. The Compact formalises the relationship and sets out how partners will work together to promote the well-being of communities. Whereas many local authority areas have allowed their Compacts to lapse, the Caerphilly Compact has benefitted from cross-sector support and a liaison committee.
- 4.3 Caerphilly county borough has a vibrant and productive voluntary sector that plays an essential role in understanding the needs of local communities and delivers services for, and with, them.
- 4.4 The current iteration of the Compact is the fifth such agreement, running from April 2013 to April 2017. Members have received verbal reports on the process to revise and update the most recent agreement and will recall that the Compact review was put on hold during 2016-17 due to changes in the landscape for securing the well-being of local communities and expected guidance on third sector agreements from Welsh Government.
- 4.5 The Welsh Government guidance is still in development; however there are a number of Welsh Government publications that currently exist (hyperlinks at Background Papers):
- Third Sector Scheme (2014) - describing Welsh Government’s relationship with the third sector and setting out its expectations for a funding code of practice in local agreements.
  - The Case for statutory compacts between Welsh local authorities and the third sector (2013) - a research study which includes a review of the requirements for successful compacts.
- 4.6 The Well-being of Future Generations (Wales) Act 2015 sets out 7 well-being goals for Wales that all Welsh public sector bodies must aim to meet to ensure that future generations are able to meet their own needs. These goals are set out at 3.1 above. The Act, and its statutory guidance, recognises the essential role that the third sector has in contributing to improving well-being in Wales and requires the Public Services Board partners to work with the voluntary sector in achieving their aims.
- 4.7 Members of the Caerphilly Public Services Board, who sit on Voluntary Sector Liaison Committee, are charged with developing a well-being plan for the area by May 2018 to run for a period of 5 years.
- 4.8 Bringing together the Compact action plan process and the Well-being Plan will strengthen and formalise the role of the voluntary sector in delivering together with the public and private sectors. Members will be aware that the current action plan follows the Public Services Board’s delivery arrangements. However there is a disconnect in this process as the two are separate documents. Partners are feeding both sets of delivery plans and the third sector is sitting outside of the main partnership plan for the county borough.
- 4.9 It is proposed that 2017-2018 is regarded as a transition year after which time the third sector agreement delivery plan will be part of the Well-being Plan for the area.

- 4.10 The third sector agreement, that is the replacement for the current Compact, will be reviewed over the coming months to align the roles of all the partners under the new planning arrangements and to incorporate the expected Welsh Government guidance.
- 4.11 Delivering the Well-being Plan in partnership will require a review of the role and responsibilities of the Voluntary Sector Liaison Committee. The terms of reference were last reviewed in 2013, hence a review is overdue. The new administration of Caerphilly County Borough Council has nominated 15 Elected Members as its representatives to the committee following the elections in May 2017. It is proposed that the terms of reference are reviewed over the coming months with the aim of providing a revised set to the September 2017 Committee meeting for agreement.

## **5. WELL-BEING OF FUTURE GENERATIONS**

- 5.1 The Voluntary Sector Liaison Committee and the current Compact agreement contribute to the well-being goals as set out in the Links to Strategy section above. The committee works in a way that is consistent with the sustainable development principle in the Well-being of Future Generations (Wales) Act 2015 in that it involves those with an interest in the well-being of the area, it acts as a collaboration between the statutory and voluntary sectors, and looks to prevent and alleviate the issues that are affecting the well-being of local communities with the aim of improving the outcomes for individuals over the long term.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 Promoting the equality of all individuals is implicit in the work of the voluntary and public sector. The committee and its work contributes to the current single integrated plan which has a strong equality theme. The proposals in the recommendations section seek to align the voluntary sector more closely with the Public Services Board's Well-being Plan and the well-being goals, one of which is a 'More Equal Wales'.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 There are no financial implications associated with the report.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 There are no personnel implications associated with this report.

## **9. CONSULTATIONS**

- 9.1 This report reflects the views of the consultees.

## **10. RECOMMENDATIONS**

- 10.1 That Voluntary Sector Liaison Committee treat the current financial year as a transition year with a view to allowing alignment between the Well-being Plan and the arrangements for delivery against the local third sector agreement, the Compact.
- 10.2 To revise the current Compact agreement to take account of the Well-being of Future Generations (Wales) Act 2015, and expected Welsh Government guidance.
- 10.3 To revise the terms of reference for Voluntary Sector Liaison Committee with a report to be presented to the next meeting of the Committee for agreement.

## 11. REASONS FOR THE RECOMMENDATIONS

- 11.1 To continue to foster a strong and vibrant third sector, coproducing with the Caerphilly Public Services Board partners.

## 12. STATUTORY POWER

- 12.1 Well-being of Future Generations (Wales) Act 2015.

Author: Kathryn Peters, Corporate Policy Manager, Caerphilly County Borough Council,  
[peterk@caerphilly.gov.uk](mailto:peterk@caerphilly.gov.uk)

Consultees: Cllr David Poole, Leader Caerphilly County Borough Council  
Cllr Barbara Jones, Deputy Leader  
Martin Featherstone, Chief Executive Gwent Association of Voluntary Organisations  
Steve Tiley, Deputy Chief Executive Gwent Association of Voluntary Organisations  
Rob Hartshorn, Head of Public Protection  
Michelle Jones, Caerphilly Parent Network  
Alison Palmer, Community Planning Coordinator  
Paul Cooke, Senior Policy Officer

Background Papers:

'Delivering Together' Compact <http://www.caerphilly.gov.uk/My-Council/Partnership-working/Compact-2013-2017>

Welsh Government Third Sector Scheme <http://gov.wales/docs/dsilg/publications/comm/140130-third-sector-scheme-en.pdf>

The case for statutory compacts, research study

<http://gov.wales/statistics-and-research/statutory-compacts-local-authorities-third-sector/?lang=en>

Appendices:

Appendix 1 Caerphilly Voluntary Sector Liaison Committee Terms of Reference

Appendix 2 Letter received from Carl Sargeant AM and Mark Drakeford AM addressed to all Public Service Boards

## TERMS OF REFERENCE

### VOLUNTARY SECTOR LIAISON COMMITTEE

#### 1 BACKGROUND

The Voluntary Sector Liaison Committee (the Committee) brings together the partners to the Compact Agreement as set out in the Membership clause below (referred to as partners in this document).

The Compact Agreement recognises the mutual benefits that can be gained from close co-operation of partners and sets out guidelines for how all partners should work together.

The Compact Agreement:-

- Contains a Compact Partners Commitment to agree to adhere to the values principles and broad commitments of the Compact and to actively work together for the benefits of local people and communities.
- Sets out a Framework for Managing the Compact, which is delivered and monitored through an annual Compact Action Plan.
- Contains Shared Values and Principles for all partners to adhere to.
- Sets out broad commitments of all partners to promote the Compact Agreement.
- Contains a Conflict Resolution provision.
- Contains a Funding Code of Practice.

#### 2 MEMBERSHIP

The Committee will consist of the following Members:-

15 elected Members of Caerphilly County Borough Council (“the Council”) nominated at the Annual General Meeting of Council each year.

25 voluntary sector representatives elected every three years (numbers may vary slightly following elections) by the Voluntary Sector Representatives sitting on the Committee (convened through Gwent Association of Voluntary Organisations (GAVO) as the Voluntary and Community Sector Compact Partner).

One nominated representative from each of the following *or* a nominated substitute:-

Aneurin Bevan University Health Board  
Gwent Police  
Gwent Police and Crime Commissioners Office  
South Wales Fire and Rescue Service  
Community/Town Councils  
Caerphilly Business Forum

#### 3 ELECTION OF CHAIR

There shall be a Chair and Vice Chair, one from the elected members of the Council and one from the Voluntary Sector Representatives. The Chair and Vice-Chair will rotate each year unless otherwise agreed.

#### **4 PURPOSE**

The Committee will:-

Develop, implement, monitor and evaluate the Compact Agreement, which shall be revised every four years.

Seek approval of the Compact Agreement from Cabinet and the Caerphilly Local Service Board.

Produce an Annual Compact Action Plan, which sets out targets and objectives.

Monitor and review the Compact Action Plan on an annual basis.

Provide a **means** for exploring issues arising out of the Compact Agreement and or Compact Action Plan and where appropriate correspond on topics pertinent to the Compact Agreement and or the Compact Action Plan.

Permit the Voluntary Sector Representatives to ask questions of any of the partners referred to in paragraph 2 above at each quarterly meeting provided the questions are provided in writing in advance of the meeting to the Council's Policy and Research Manager.

Other than the matters listed above the Committee does not have any decision-making powers but may make recommendations.

#### **5 MEETINGS**

The Committee will meet every quarter and more frequently as and when necessary to be agreed by the Chair in consultation with Council's Policy and Research Manager.

#### **6 QUORUM**

A quorum for the meeting will be one quarter of the membership as a whole.

#### **7 VOTING**

On occasions where the Chair of the Committee deems a vote is necessary each member of the Committee will have one vote. In the event of a tie the Chair will have a casting vote.

#### **8 ADMINISTRATIVE SUPPORT**

The Council's Policy Unit will provide administrative support. The Council's Policy and Research Manager will agree the Agenda for each meeting in consultation with GAVO.

#### **9 REPORTING MECHANISM**

Minutes of the Committee will be presented to Regeneration and Environment Scrutiny Committee for information.

#### **10 REVIEW**

The terms of reference and membership of the Committee will be reviewed on a three yearly basis or more frequently if required.



Carl Sargeant AC/AM  
Ysgrifennydd y Cabinet dros Gymunedau a Phlant  
Cabinet Secretary for Communities and Children

Mark Drakeford AC/AM  
Ysgrifennydd y Cabinet dros Gyllid a Llywodraeth Leol  
Cabinet Secretary for Finance and Local Government



Llywodraeth Cymru  
Welsh Government

Ein cyf/Our ref MA/P/CS/1545/17  
To: All Public Service Boards

## APPENDIX 2

6<sup>th</sup> June 2017

Dear Colleagues

We are writing to you to highlight the importance of joint working between Public Service Boards and third sector organisations in delivering engaged, empowered and resilient communities.

In a period of increasing challenges, it is clear we cannot continue to do things the same way. We believe strongly in investing in innovative ways of working which can sustain and enhance services and strengthen communities, and which will empower people, improve their well-being and reduce the strain on our public services.

The seven well-being goals and the five ways of working in the Well-being of Future Generations Act aim to help us all focus clearly on how we can work together to deliver a better future for the people of Wales. In order to do this, we need to ensure that: citizens have a stake in the decisions which affect them; we are able to release social capital by harnessing people and communities' strengths; we develop assets-based and place-based working; we collaborate to bring together sources of funding; and that we share data and evidence to shape strategy. The third sector is well placed to support the delivery of this agenda.

An example of this work is that of Pembrokeshire Association of Voluntary Services. They are developing in partnership with Pembrokeshire County Council and Hywel Dda University Health Board, a two year programme piloting a community-centred approach to improving health and well-being, entitled Active & Connected Communities. The programme has three key elements – Community Connectors, Active Citizenship and Community Resilience.

The Community Connectors team works across Pembrokeshire to:

- Work closely with GP surgeries, primary care clusters and social care hubs to support anticipatory care planning and social prescribing;
- Make appropriate referrals to third sector organisations and other services;
- Develop community-based, citizen-centred solutions;
- Work with individuals to help them meet identified well-being goals and needs;
- Map local assets and contribute to the well-being and population needs assessments.

The aims of the project are to achieve a shift toward preventative and early action and to help people make prudent choices and live healthier lives. The Community Connectors seek to reduce the burdens on existing services by working with local GP Surgeries and the Pembrokeshire County Council (PCC) Contact Centre to find community-based solutions that improve individual and community wellbeing.

In recognition of the important role the third sector plays, at least one third sector organisation must be invited to participate in each Public Services Board. Alongside this, there is a broader requirement to involve people who have an interest in the well-being of the area, including the third sector, in your work. The third sector is also well placed to help facilitate involvement with communities.

The statutory and supporting guidance which has been issued offers advice on how this involvement might be achieved, and the Wales Audit Office Good Practice Exchange and the Welsh Council for Voluntary Action Participation Cymru both offer advice to local authorities or other organisations on involving the third sector.

All Public Service Boards should now be working with the third sector in the development of the local well-being plans. There is a firm foundation on which to build and we have been encouraged by the evidence of some Boards' engagement with third sector organisations in the draft Assessments of Well-being. Where this is the case, the Boards are able to demonstrate a more robust narrative and create a richer picture of well-being.

However, other draft Assessments do not document, or at least not clearly enough, their engagement with the third sector. Some PSBs have identified this as an area for development and we would encourage *all* PSBs to reflect on how they can best draw on the insight the third sector can offer into the well-being of their communities and the contribution they can make in engaging with and empowering communities. A common challenge has emerged around incorporating the perspectives of some disadvantaged or marginalised groups, including people with protected characteristics under the Equality Act 2010, and this too is an area in which the third sector has an important role to play.

The focus will now be on preparation of local well-being plans and the third sector has the potential to make a valuable contribution to their development and successful delivery.

We are very pleased to recognise the progress that is being made, but there is still much more to be done to release the potential of the third sector to contribute to the Wales we want. We encourage all Public Service Boards' members to strengthen their engagement with third sector partners in order to deliver empowered and resilient communities across Wales.

Yours sincerely,



**Carl Sargeant AC/AM**

Ysgrifennydd y Cabinet dros Gymunedau a Phlant  
Cabinet Secretary for Communities and Children



**Mark Drakeford AC / AM**

Ysgrifennydd y Cabinet dros Gyllid a Llywodraeth Leol  
Cabinet Secretary for Finance and Local Government

Carl Sargeant AC/AM  
Ysgrifennydd y Cabinet dros Gymunedau a Phlant  
Cabinet Secretary for Communities and Children

Mark Drakeford AC / AM  
Ysgrifennydd y Cabinet dros Gyllid a Llywodraeth Leol  
Cabinet Secretary for Finance and Local Government



Llywodraeth Cymru  
Welsh Government

Ein cyf/Our ref -MA(P)/CS/1545/17

At: Pob Bwrdd Gwasanaethau Cyhoeddus

6th Mehefin 2017

Annwyl Gyfeillion

Rydym yn ysgrifennu atoch i dynnu sylw at bwysigrwydd gweithio ar y cyd rhwng Byrddau Gwasanaethau Cyhoeddus a sefydliadau trydydd sector i greu cymunedau cryf, brwdfrydig sydd wedi'u grymuso.

Mewn cyfnod o heriau cynyddol, mae'n amlwg na allwn barhau i wneud pethau yn yr un ffordd. Rydym yn credu'n gryf mewn buddsoddi mewn ffyrdd arloesol o weithio sy'n gallu cynnal a gwella gwasanaethau a chryfhau cymunedau, ac a fydd yn grymuso pobl, yn gwella eu llesiant ac yn lleihau'r pwysau ar ein gwasanaethau cyhoeddus.

Diben y saith nod llesiant a'r pum ffordd o weithio yn Neddf Llesiant Cenedlaethau'r Dyfodol yw ein helpu i ganolbwyntio ar sut y gallwn weithio gyda'n gilydd i ddarparu gwell dyfodol ar gyfer pobl Cymru. Er mwyn gwneud hynny, mae angen i ni sicrhau'r canlynol: bod gan ddinasyddion ran yn y penderfyniadau sy'n effeithio arnynt; ein bod yn gallu rhyddhau cyfalaf cymdeithasol drwy gyfeirio a defnyddio cryfderau pobl a chymunedau; ein bod yn meithrin ffyrdd o weithio sy'n seiliedig ar asedau a lleoedd; ein bod yn cydweithredu i ddod â ffynonellau arian ynghyd; a'n bod yn rhannu data a thystiolaeth er mwyn llywio strategaethau. Mae'r trydydd sector mewn sefyllfa dda i helpu gyda chyflawni'r rhain i gyd.

Un enghraifft o hyn yw Cymdeithas Gwasanaethau Gwirfoddol Sir Benfro. Mewn partneriaeth â Chyngor Sir Benfro a Bwrdd Iechyd Prifysgol Hywel Dda, maen nhw'n datblygu rhaglen ddwy flynedd sy'n treialu dull o wella iechyd a llesiant gan ganolbwyntio ar y gymuned, sef Cymunedau Gweithgar a Chysylltiedig. Mae tair elfen allweddol i'r rhaglen - Cysylltwyr Cymunedol, Dinasyddiaeth Weithredol a Chryfder Cymunedol.

Mae'r tîm Cysylltwyr Cymunedol yn gweithio ledled Sir Benfro ar y canlynol:

- Gweithio'n agos gyda meddygfeydd, clystyrau gofal sylfaenol a chanolfannau gofal cymdeithasol i gefnogi'r gwaith o ragweld angen a chynllunio gofal o flaen llaw ac o bresgripsiynu cymdeithasol;
- Atgyfeirio'n briodol i sefydliadau trydydd sector a gwasanaethau eraill;
- Datblygu atebion o fewn y gymuned sy'n rhoi'r lle canolog i ddinasyddion;
- Gweithio gydag unigolion i'w helpu i gyrraedd nodau ac anghenion llesiant a nodwyd;
- Mapio asedau lleol a chyfrannu at yr asesiadau o lesiant ac anghenion cymdeithasol.

Diben y prosiect yw symud tuag at weithredu'n gynnar ac atal problemau a helpu pobl i ddewis yn ddarbodus a byw bywydau iachach. Mae'r Cysylltwyr Cymunedol yn ceisio lleihau'r baich ar y gwasanaethau presennol wrth weithio â meddygfeydd lleol a Chanolfan Gyswllt Cyngor Sir Benfro i ganfod atebion o fewn y gymuned a all wella llesiant unigolion a'r gymuned.

I gydnabod y rhan bwysig y mae'r trydydd sector yn ei chwarae, mae'n rhaid gwahodd o leiaf un sefydliad trydydd sector i gymryd rhan ym mhob Bwrdd Gwasanaethau Cyhoeddus. Law yn llaw â hyn, mae gofyniad ehangach i gynnwys pobl sydd â diddordeb yn llesiant yr ardal yn eich gwaith, gan gynnwys y trydydd sector. Mae'r trydydd sector hefyd mewn sefyllfa dda i helpu i hwyluso'r gwaith o gynnwys cymunedau.

Mae'r canllawiau statudol ac atodol sydd wedi cael eu cyhoeddi yn cynnig cyngor ynghylch sut y gellid llwyddo i'w cynnwys, ac mae Cyfnewidfa Arfer Da Swyddfa Archwilio Cymru a 'Cyfranogaeth Cymru' Cyngor Gweithredu Gwirfoddol Cymru ill dau'n cynnig cyngor i awdurdodau lleol neu sefydliadau eraill ynghylch cynnwys y trydydd sector.

Dylai Byrddau Gwasanaethau Cyhoeddus pob Partneriaeth fod yn gweithio gyda'r trydydd sector erbyn hyn i ddatblygu cynlluniau llesiant lleol. Mae gennym sail gadarn i adeiladu arni ac mae wedi bod yn galonogol gweld tystiolaeth o ymgysylltiad rhai Byrddau â sefydliadau trydydd sector yn yr Aseidiadau Llesiant drafft. Yn yr achosion hyn, mae'r Byrddau'n gallu dangos naratif mwy cadarn ac yn gallu creu darlun cyfoethocach o lesiant.

Fodd bynnag, nid yw Aseidiadau drafft eraill yn nodi eu hymgysylltiad â'r trydydd sector, neu maent heb ei nodi'n ddigon eglur. Mae rhai Byrddau Gwasanaethau Cyhoeddus wedi nodi hon fel elfen i'w datblygu a byddem yn annog pob Bwrdd Gwasanaethau Cyhoeddus i ystyried sut orau i elwa ar yr wybodaeth a'r ddealltwriaeth y gall y trydydd sector eu cynnig o ran llesiant eu cymunedau a'r cyfraniad y gall ei wneud wrth ymgysylltu â chymunedau a'u grymuso. Mae her gyffredinol wedi dod i'r amlwg ynghylch cynnwys safbwyntiau rhai grwpiau difreintiedig neu rai sydd ar y cyrion, gan gynnwys pobl â nodweddion gwarchodedig o dan Ddeddf Cydraddoldeb 2010. Mae hwn hefyd yn faes lle mae gan y trydydd sector ran bwysig i'w chwarae.

Bydd y pwyslais ar baratoi cynlluniau llesiant lleol nawr ac mae gan y trydydd sector y gallu o bosibl i wneud cyfraniad gwerthfawr tuag at eu datblygu a'u cwblhau'n llwyddiannus.

Rydym yn falch iawn o gydnabod y cynnydd sy'n cael ei wneud, ond mae llawer mwy o waith i'w wneud er mwyn rhyddhau potensial y trydydd sector i gyfrannu i'r Gymru y dymunwn ei chael. Rydym yn annog holl aelodau'r Byrddau Gwasanaethau Cyhoeddus i atgyfnerthu eu hymgysylltiad â phartneriaid yn y trydydd sector er mwyn creu cymunedau cryf sydd wedi'u grymuso ledled Cymru.

Yn gywir,



**Carl Sargeant AC/AM**

Ysgrifennydd y Cabinet dros Gymunedau a Phlant  
Cabinet Secretary for Communities and Children



**Mark Drakeford AC / AM**

Ysgrifennydd y Cabinet dros Gyllid a Llywodraeth Leol  
Cabinet Secretary for Finance and Local Government



## VOLUNTARY SECTOR LIAISON COMMITTEE - 28TH JUNE 2017

**SUBJECT: COMMUNITY PLANNING QUARTERLY BRIEFING APRIL TO JUNE 2017**

**REPORT BY: CORPORATE DIRECTOR SOCIAL SERVICES**

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### 1. PURPOSE OF REPORT

- 1.1 To provide Committee Members with the Community Planning Quarterly Briefing April to June 2017 for information.

### 2. SUMMARY

- 2.1 The briefing reports the activities of delivering the outcome areas for *Caerphilly Delivers the Single Integrated Plan 2013-2017* for community planning between April and June 2017.

### 3. LINKS TO STRATEGY

- a. *Caerphilly Delivers the Single Integrated Plan 2013-2017* is the pre-eminent partnership document for the Caerphilly county borough, which sets out a plan for improving quality of life for local people and communities. The Single Integrated Plan focuses on five outcome areas: Prosperous Caerphilly, Safer Caerphilly, Healthier Caerphilly, Learning Caerphilly and Greener Caerphilly. A wide range of public, private, voluntary and community organisations are engaged in the community planning process.
- b. Under the Well-being of Future Generations (Wales) Act 2015 the Single Integrated Plan is being superseded by a Local Well-being Plan to be in place by May 2018. Currently there is a transitional period between the two plans, with a Caerphilly County Borough Assessment of Local Well-being underway to inform the ensuing Caerphilly County Borough Local Well-being Plan.
- c. This Community Planning Briefing covers work underway in moving to a well-being plan, and alignment with the seven well-being goals of the Well-being of Future Generations (Wales) Act 2015; placed within the local context of the Caerphilly county borough:
  - A Prosperous Caerphilly
  - A Resilient Caerphilly
  - A Healthier Caerphilly
  - A More Equal Caerphilly
  - A Caerphilly Borough of Cohesive Communities
  - A Caerphilly of Vibrant Culture and Thriving Welsh Language
  - A Globally Responsible Caerphilly

#### **4. THE REPORT**

- 4.1 Appendix 1 contains the Community Planning Briefing for April to June 2017. This is a quarterly briefing designed to give everyone involved in the community planning process across the Caerphilly county borough, as well as wider audiences, an overview of progress with implementing *Caerphilly Delivers the Single Integrated Plan 2013-2017* and the move towards developing the Caerphilly County Borough Local Well-being Plan.

#### **5. WELL-BEING OF FUTURE GENERATIONS**

- 5.1 This briefing contributes to the well-being goals as set out in the - Links to Strategy Section (paragraph 3). It is consistent with the five ways of working as defined within the sustainable development principle in the Act in that it *involves* organisations and community groups working in *collaboration* in *integration* looking to the *long-term* and *prevention* to improve services and to bring about quality of life improvements for local people today and for future generations.

#### **6. EQUALITIES IMPLICATIONS**

- 6.1 Promoting equalities is a fundamental part of community planning, and is an integral part of *Caerphilly Delivers the Single Integrated Plan 2013-2017*, and will continue to be a fundamental element to incorporate in moving to the Caerphilly County Borough Local Well-being Plan. The draft Caerphilly County Borough Assessment of Local Well-being has considered equality issues in-depth under *A More Equal Caerphilly* Section.

#### **7. FINANCIAL IMPLICATIONS**

- 7.1 The Council is a major contributor in both financial and human resources to the community planning process and for all work being undertaken around the partnership working set out the Well-being of Future Generations (Wales) Act 2015 for meeting the needs for local people today and for future generations.

#### **8. PERSONNEL IMPLICATIONS**

- 8.1 There are no personnel implications arising from the report.

#### **9. CONSULTATIONS**

- 9.1 The report is a briefing for information only, and has not been subject to consultation.

#### **10. RECOMMENDATIONS**

- 10.1 The report is for information only.

#### **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 There are no recommendations as the report is for information only.



## 12. STATUTORY POWER

### 12.1 Local Government Act 2000.

Author: Paul Cooke, Senior Policy Officer [cookepa@caerphilly.gov.uk](mailto:cookepa@caerphilly.gov.uk)  
Consultees: The information provided in the briefing is supplied by officers for the *Caerphilly Delivers* outcome areas.

Appendices:  
Appendix 1 Community Planning Quarterly Briefing June 2017

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## Appendix 1 Community Planning Quarterly Briefing June 2017

Welcome to this quarterly community planning briefing designed to give everyone involved with *Caerphilly Delivers - The Single Integrated Plan 2013-2017* an overview of progress on delivering the priorities of the five outcomes: Prosperous Caerphilly; Safer Caerphilly; Learning Caerphilly; Healthier Caerphilly and Greener Caerphilly. Information has been supplied by the officers coordinating delivery on the outcomes, so please feel free to get in touch directly with the named officers for further information.

### Community Planning (Alison Palmer & Paul Cooke)

[communityplanning@caerphilly.gov.uk](mailto:communityplanning@caerphilly.gov.uk)

### CAERPHELLY COUNTY BOROUGH ASSESSMENT OF LOCAL WELL-BEING

Central to the Caerphilly county borough approach in undertaking the Future Generations assessment of local well-being has been engaging with our Caerphilly Public Services Board partner organisations, Compact Partners through our Compact Agreement with the third sector, local people and communities. The *Caerphilly We Want* conversation kicked off at the Caerphilly Local Service Board Standing Conference on 22<sup>nd</sup> March 2016.

The Caerphilly Public Services Board agreed six issues for response analysis at its meeting of the 7<sup>th</sup> March 2017. Public Services Board member organisations have supported in depth analysis of the six selected areas. A common template was used for each area, and the response analyses will be used to develop the priorities for collaborative action for the Well-being Plan 2018-2023. In total 37 issues for consideration were drawn out of the local assessment of well-being.

The PSB is required to set Well-being Objectives that will maximise its contribution to the well-being goals, and set the steps it intends to take to meet these objectives. There is a statutory duty to seek the advice and assistance of the Commissioner for a 14-week period in developing the Well-being Plan.

### Healthier Caerphilly (Tracey Deacon, Public Health Wales)

[HSCWB@caerphilly.gov.uk](mailto:HSCWB@caerphilly.gov.uk)

### The Daily Mile.

The Daily Mile initiative is building momentum quickly in Caerphilly County Borough. Through a partnership between Welsh Government, CCBC Policy Unit, Sport Caerphilly, Welsh Network of Healthy Schools, Public Health Wales and The Daily Mile Cymru – Children Fit for Life website, primary school pupils are becoming active.

Please contact the relevant co-ordinator if you require further information on any of the above or Community Planning, Penallta House Tredomen Park, Ystrad Mynach CF82 7PG



The aim of The Daily Mile is simple – to get children (and CCBC staff) fit by running (or walking) for 15 minutes a day. Headteacher, Elaine Wyllie, founded The Daily Mile in Stirling, Scotland, to tackle the obesity and poor levels of fitness of the children in her school. The Daily Mile will improve the physical, emotional and social health and wellbeing of our children – regardless of age or personal circumstances. It is a profoundly simple but effective concept, which any primary school can implement. Its impact can be transformational- improving not only the childrens' fitness, but also their concentration levels, mood, behaviour and general wellbeing.

9 primary schools are already signed up to this initiative and their pupils are completing The Daily Mile every day – that is around 1900 individuals. The schools are : Bryn Primary, Cwmaber Infants, Fochriw Primary, Hendre Junior, Hendredenny Park Primary, Pontllanfraith Primary, Trinant Primary, Ty Isaf Infants, Ysgol Gynradd Gymraeg Caerfilli.

Caerphilly County Borough Council is making a short film with some of these schools to provide advice and guidance to other schools on how to embrace this initiative into the school's routine.

Pupils and teachers at Fochriw Primary have been filmed by the BBC not only completing The Daily Mile but also linking back into the curriculum. Watch the video at : <http://www.bbc.co.uk/news/uk-wales-39205235>. Fochriw Primary have embraced the concept whole heartedly and created their own Smile Around the MUGA project. They also received the Healthy Living Pride In Your Place Award in Jan 2017 for their Smile Around the MUGA project.

In March 2017, The Daily Mile was officially launched by Welsh Government in Pontllanfraith Primary. Team GB weightlifter Michaela Breeze and sprinter Christian Malcolm, adventurer Tori James, Public Health Minister Rebecca Evans, founder of The Daily Mile Elaine Wyllie, and head of physical activity at Public Health Wales Robert Sage, were all encouraging schools to sign up. Watch the video at : <http://www.wales.nhs.uk/sitesplus/888/news/44458>

Bryn Primary adopted The Daily Mile after pupils and staff successfully worked together to run a full marathon distance to raise money for Sports Relief.

Hendredenny Park Primary have an impressive Twitter page dedicated to their Daily Mile @hddpdailymile Their Walk, Skip, Run and Smile initiative often sees the children working out where on the map their combined distance travelled will get them too, venturing outside the school gates and measuring the distance by chicken eggs !

### **Move a Mile a Day**

Staff within Caerphilly County Borough Council were supported to Move a Mile a Day in an initiative that ran for 6 weeks.

Studies say it takes between 21 to 30 days to break old habits and create new ones. This 6 week challenge encouraged staff to create healthy new habits that increase their health and well being and help loose any unwanted pounds gained over the winter.

Staff were challenged to walk, jog, swim, dance or exercise a mile a day and capture it via the Strava App. The initiative was not about who moves the most but about moving a mile a day or completing an activity a day for 42 days.

73 staff took part in the challenge with many stating that they were going to continue with their new active lifestyle as they could already see the benefits.

**Improve the level of basic skills and the number of achieved qualifications (formal and non-formal) to improve the life opportunities for families.**

The number of children attending Flying Start childcare requiring bespoke language support packages has decreased in 2016/17 which could be as a result of increased take up of community based language groups before they transitioned to childcare (Pop in and Play). These community based groups are continuing in 2017/18 but have been re-launched as Tiny Talkers in Flying Start areas and Little Voices for Families First referrals in non-Flying Start areas, to emphasise the importance of language acquisition.

The JAFF (Joint Assessment Family Framework) has gone live during March 2017 with further access to training planned across the sectors for referrals and Families First services available.

**Develop a multi-agency approach to address the impact of poverty on pupil attainment.**

Flying Start has increased the caseload reach to 2555 children aged 0-3 years at March 2017 due to increasing birth rates, and has had a cumulative reach to 2925 individual children aged 0-3 during 2016/17 of which 632 were new births and 509 were movements into area.

The new 3&4 year old childcare offer for working families will be developed in Mid Valleys East community planning area of Caerphilly borough, as an Early Implementer from Sept 2017. This project will aim to work in partnership with Employability programmes to remove childcare as a barrier to employment. More details will be in future papers as the scheme becomes developed.

**Ensure children, young people and families have the skills and resources to access job opportunities.**

There is a range of ESF and Welsh Government funded employment support programmes delivered across the Caerphilly borough. Due to the variety of support available it was important for the ESF steering group to gain an insight into delivery, targets and aim to prevent duplication or misunderstanding for providers. The full breakdown including targets is attached to the document at the end. Some providers have been unable to share their descriptors or targets to date but this may be due to some yet to be finalised.

At the end of this section there are two case studies which highlight some of the initial successes of two of the CCBC run projects.

**Bridges into Work 2**

Support is provided for participants who are aged 25 and over and either long term unemployed or economically inactive.

Participants benefit from individual support in order to write a CV, increase their confidence and self-esteem, complete applications forms, gain a range of qualifications, gain a voluntary placement in a work related environment and move into employment. Advisors meet participants in libraries and community centres as near to their homes as possible.

The operation also runs employability workshops where participants receive support with telephone techniques, application forms, and interview skills.

To date the operation has successfully supported 37 participants into volunteering placements and 30 participants into employment.

## **Bridges into Work Case Study**

Participant C enrolled and started working with the project in March 2016. He previously had a diverse range of work over the years from warehouse, retail and catering but felt that he wanted a change in career. Over the past few years he has been supporting his parents and grandparents with daily chores such as shopping, cleaning, washing and taking them on local trips.

C found that he was suited to care work and wanted to follow this career path. Once he was enrolled onto the project, we researched what care work entailed and looked at what courses would be beneficial to enable him to gain employment.

In less than a year C has completed and achieved a range of courses from Food Safety, Manual Handling, Conflict Management, Control of Substances Hazardous to Health (COSHH), Food Safety, Emergency First Aid, POVA & Safeguarding Training, Customer Service Training and Dementia Awareness Training.

C started volunteering placement on a Monday and Tuesday at Twyncarn Day Centre in Risca at the end of September. After he completed the placement the centre co-ordinator was very positive regarding his skills. Feedback from placement, "C has excellent attendance and time keeping skills. He is always polite and kind to individuals. C spends time with individuals encouraging them to participate in activities to include scrabble, dominoes, reading newspapers etc. C supports staff with serving teas and coffees in the morning and lunchtime serving meals. C has been hard-working, reliable and an enthusiastic individual, who has gelled so well with both the established team and the individuals attending the centre".

The manager has found C to be extremely reliable that she has asked him could he volunteer on additional days, which he is always more than happy to do. C's confidence has grown during this placement and has continued to do voluntary work at the centre after the placement was completed.

A Day Services Assistant post has just come up at the centre and with support C has applied for the job.

C was offered and interview and was successful in gaining employment at the day centre.

## **Working Skills for Adults 2**

Support is provided for participants over the age of 16 who live or work in the borough who would like to gain qualifications to progress in their current role or change their jobs.

### **Working Skills for Adults 2 case study**

Y is a mother of two who was pursuing a career as a teaching assistant. When I met her she was in the process of completing the CACHE course in college. Y was also working full time night shifts in Asda in order to generate some income for her family.

Y had very low confidence and felt that she was not ready for a career as a teaching assistant. Therefore, we had to do a great deal of 1:1 work on building up Y's confidence and getting her to recognise her capabilities. Y achieved a number of qualifications through Working Skills for Adults, which would help her secure employment.

I worked with Y to build her CV and to develop a cover letter that she could then adapt to apply for teaching assistant jobs. After submitting an application to a primary school where Y was on placement, they offered her a job. She is now working as a full time teaching assistant.

To date across both projects we have supported a total of 380 participants who have gained the following qualifications:

63 Food Safety, 55 Health & Safety, 84 First Aid, 41 Customer Service, 6 CSCS cards, 49 Manual Handling, 15 Conflict Management, 38 CoSHH (Control of Substance Hazardous to Health), 9 Security Guarding, 13 PoVA & Safeguarding, 25 Employability Workshops, 18 Paediatric First Aid, 2 Infection Control, 38 Personal Licence, 1 Underage Sales Prevention 1 PAT testing

### **Inspire 2 Work**

A new exciting operation, Inspire 2 Work is just starting in Caerphilly. It will work with 16- 24 year olds who are NEET, providing 1-1 support to help them gain qualifications and move into education or work.

Inspire 2 Work is an exciting project for people in South East Wales funded by a grant from the European Social Fund.

It is available to all young people aged 16-24 who are not in education, training or employment and live in a non-Communities First area.

It provides a boost to individuals and opportunities for improving skills in areas that are in demand by employers. The aim is to help over 300 young people in Caerphilly into sustainable education, training or employment by April 2019.

The project is currently supporting 15 young people.

## **Safer Caerphilly (Natalie Kenny)**

[saferccbc@caerphilly.gov.uk](mailto:saferccbc@caerphilly.gov.uk)

### **Project Bernie**

Planning regarding Project Bernie 2017 took place in March/April. The Project is based on a social marketing concept, which aims to reduce deliberate grass fires by addressing behaviours and attitudes within the community. The project has run in the last five years in the Bargoed area with great success. This year the project was extended into the Caerphilly area.

Activities were run in Graig-Y-Rhacca as well as Bargoed over the Easter Holiday period. The project involved a multi-agency response to the problem and included an advertising and marketing campaign, patrols of the areas and numerous youth activities, which focused on addressing the problem of deliberate grass fires.

The project officially launched at Asda Caerphilly on 7<sup>th</sup> April 2017 and was attended by CSP Staff, Youth Service, SWFRS & Gwent Police. The following serves as a summary of the event:

- 441 signatures from members of the public were obtained supporting the project, showing support of the Project;
- A total of 5 days of youth diversionary activities were run – 4 days at the Hanger in Aberbargoed and a 1 day pilot at Graig-Y-Rhacca Community Centre;
- Multi-agency patrols took place over the two week period of Easter in the Caerphilly South and Caerphilly North areas;
- A total of 152 young people engaged over the 5 days of activities. (128 in Aberbargoed, 24 in Graig-Y-Rhacca);
- Activities included: Arts & crafts, soap making, football, DJ skills creating the Bernie Rap, climbing wall, keyring making, impact football, mug designing, pool tournament to name a few. All are combined with delivering the underlying message of the consequences of deliberate grass fires.

## **Prevent/Channel**

The Safer Caerphilly Community Safety Partnership Team has allocated funding to hold a number of training sessions for education staff on Prevent, which is part of the Home Office's Counter Terrorism Strategy. Recent legislation changes state that all frontline staff should be trained regarding the Prevent agenda.

The Partnership has been continuing to arrange and deliver, with the help of an external provider, awareness raising sessions which are provided FREE to attendees. Currently the training is being offered to the Education Directorate. The course will meet the statutory duty of the Prevent agenda.

The course lasts for four hours and is run by a specialist external provider. It considers the ideologies of the Far Right, Far Right Extremism and Islamic Extremist groups. The aim of the training is to:

- Raise awareness of the UK Governments Counter Terrorism Strategy
- What the 'duty' under the Counter Terrorism & Security Act 2015 means to Education Services (WG Respect and Resilience)
- Raise awareness of the Prevent strategy and effective partnership working to prevent violent radicalisation
- Enhance knowledge of vulnerability factors and pathways to violent radicalisation
- Enhance knowledge of Far Right Extremism and Islamic Extremist ideologies including history, grooming and symbolism
- Explore the effect of extremist ideologies on young people in both national and local contexts

Training has been delivered to over 280 front line staff members from within the Education Directorate to date, with a further 10 training sessions planned for May/June to other frontline staff.

Work is also continuing on developing policy around PREVENT.

## **Caerphilly Community Wellbeing Forum**

The newly created Caerphilly Community Wellbeing Forum is still in its infancy and has been created to combine both **Partnership Tasking** and **Victim Problem Solving Group** meetings.

Inspector Andy O'Keefe has been nominated as the Chair and Terms of Reference are yet to be agreed. Work continues on updating a relevant members list as some people may have moved on or they may be able to recommend others who would benefit from the process.

The purpose of the Community Wellbeing Forum is to identify those individuals or areas that are impacting on partner's service delivery through repeat calls for service or areas of repeat incidents that negatively impact on community confidence and satisfaction in our organisations.

By identifying Offenders / Repeat Victims /callers and areas, we can adopt a collaborative approach to problem solving in the short, Medium and Long Term.

Partners, being professionals in their own areas of work are asked to nominate their Top 3 Persons/ Locations that have been identified as impacting through highest demand, and that have been identified as suitable for a collaborative approach i.e. (Hate/ Disability Crime & Incidents/ Repeat Victims / Repeat locations (ASB) / Repeat Offenders / Neighbour Disputes).



The Wellbeing Forum will have born in mind and work towards the five criteria that make up the Wellbeing of Future Generations Act 2015 Sustainable Development Principle, which in turn will help meet the seven goals.

Long-term thinking - balancing short-term needs with safeguards to meet long-term needs.

Prevention - actions to prevent problems getting worse.

Integration - considering how your objectives may impact on those of others.

Collaboration - Working with other bodies (which may include third sector organisations) that can help you meet their goals.

Involvement - involving people and communities with an interest in helping you meet your objectives, and reflecting the diversity of the people in their area.

**Greener Caerphilly (Paul Cooke & Tracy Evans)**

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## **Outcome G1 – Improving local environmental quality**

### **Healthy Rivers programme**

The Healthy Rivers programme has been continued into 16/17, with partners actively working on projects across the county borough. In partnership with Keep Wales Tidy, Fochriw Primary School took part in a whole school environmental project called the Salmon Story. The project involved fieldwork, river sampling, monitoring biodiversity and they successfully cleaned up the local river ready with the help of the local community. The pupils successfully raised their salmon eggs in their classroom, before releasing their salmon fry into the local river in the village.

### **Pride in your Place awards**

The 2016 Pride in your Place awards encouraged 62 community groups, schools and individuals to shout about their environmental projects and enter the 2016 awards. Winners included Tyn Y Wern Primary School (Go Wild category), The Wild Bunch (Best Kept Area category) and Fochriw Primary School (Healthy Living Category), to name a few. The Pride in Your Place Awards is an initiative that acknowledges the endeavour, innovation and commitment of those who have helped to make our area cleaner, safer and greener and a better place to live and work.

## **Outcome G2 – Reducing the causes of, and adapting to the effects of Climate Change**

### **Sirhowy Valley Honey BEES (Bees Educating Eco Schools)**

With support from the Greener Caerphilly small grants fund, a partnership project has installed an interactive viewable bee hive house in the school grounds of Ynysddu Primary School. The hive house has a viewing area and a separate hive area, with 3 hives. The project is the first of its kind in Wales and the UK, and during 2016 over 750 pupils visited the centre to participate in a workshop to learn about the importance of pollinators and honeybees.

The local community are also able to work with the bee keeper at the centre during the school holidays to take part in informal workshop sessions, to learn the same skills as the pupils.

The Sirhowy Valley Honeybee Bees project won the 2016 Pride in your Place best Community Project, as well as taking the overall project award, making them the 2017 Pride in your Place winner.

### **Caerphilly Solar Schools**

Funding has been secured to install solar PV systems on seven schools in the Caerphilly County Borough. This will include six 4kW systems and one 10kW system, to promote renewable technology and support schools incorporating renewable technology and energy efficiency into the curriculum. Work is currently underway and the installations will be complete in the next few months.

## **G3. Maximising the use of the environment for health benefits**

### **Caerphilly Ridgeway Challenge Series**

The Caerphilly Ridgeway Challenge Series organised by Caerphilly's walking steering group. The challenge attracted over 500 walkers, taking part in the 5 to 22 mile challenge routes.

The project is also supported by Get Going 9!, which aims to increase participation in walking and broadening and building on the success of the existing Get Going project. Existing groups are maintained and supported, while encouraging them to upskill themselves with appropriate training and adopting and creating new walking groups into the scheme. The project has a total of 2,079 walkers, 592 of which are newly registered walkers. They have had a total of 8,891 attendees on walks, with 520 led walks from the 8 walking groups established.

## **Equalities (Anwen Rees)**

[equalities@caerphilly.gov.uk](mailto:equalities@caerphilly.gov.uk)

### **Welsh Language Standards**

**Welsh Language Standards** – The work being undertaken at Caerphilly County Borough Council to ensure compliance with the Welsh Language Standards continues. Developments to date include –

- A work programme has been put together to address the key Standards where service areas come into direct contact with members of the public. The progress of the work programme is fed back to Corporate Management Team (CMT) on a quarterly basis.
- Promotional material including posters, pop-ups and desk information stands have been developed to raise awareness of the Welsh Language Standards and to aid members of staff on how to provide a telephone greeting when answering the telephone etc.
- The Equalities and Welsh Language Portal on the Council's Intranet site has been revamped to include all functions of the Corporate Policy Unit. Ten useful Factsheets have been created and published on the site to assist members of staff with how to interpret some of the Standards through daily work functions e.g. Event Planning and Public Announcements, Correspondence, Telephone Greetings and Public Meetings. We have also published voice recordings on the portal so that staff can listen to how words and phrases are pronounced in Welsh.

**Five Year Welsh Language Strategy 2017-2020** – The strategy was approved by Full Council on 24<sup>th</sup> January 2017. Work is now taking place on how to monitor and work together in delivering the actions within the strategy. The strategy will be officially launched at Ffiliffest at Caerphilly Castle on Saturday 17<sup>th</sup> June 2017 by Alun Davies AM – Minister for Lifelong Learning and Welsh Language.

**Pride Cymru 2017** – Caerphilly County Borough Council will have a presence at Pride Cymru 2017. This will be the third successive year that the Council has worked in partnership with local authorities from South and West Wales to have a stand to promote our work and to engage with visitors to the event, but in particular the LGBT community, which is a hard to reach group. The event will take place outside City Hall in Cardiff on the 26<sup>th</sup> and 27<sup>th</sup> August.

## 50+ Positive Action (Mandy Keenan)

[50plus@caerphilly.gov.uk](mailto:50plus@caerphilly.gov.uk)

### **Caerphilly County Borough 50+ forum**

- The forum has drafted responses to a range of consultations including transport, the Welsh government Dementia Strategy, the White paper on reforming local government,
- The forum worked with Commissioner for Wales' officer to improve the consultation process for the Commissioner's Report on GP Services in Wales from Older Peoples perspective.
- The forum had a positive and constructive meeting with our new Member Older People's Champion Cllr Barbara Jones and are already looking at ways they can work together to support older people across the borough more proactively
- Their [Natter That matters newsletters](#) are proving very popular with the summer edition due out shortly

### **Living Longer Ageing Well**

- The Simon say campaign goes from strength to strength. We now have a collection of 5 "Simon Says" cartoons, some of which are on the CCBC bin trucks and we regularly send out via social media and other formats to support residents to Live longer and age well. If you would like to download the cartoons and use them via our new [50+ Positive Action](#) page on the Caerphilly County Borough Council's Website.
- We attended both the Big Cheese and South Wales armed forces day events as a partner on the Caerphilly Armed forces forum stand. This gave us the chance to talk informally to lots of residents and signpost them to advice and information.
- Caerphilly County Borough Council Corporate management team have agreed to facilitate front facing staff to become Dementia friends. The roll out of the training programme will commence over the summer

### **Dignity, Respect and Age Equality**

We would encourage you all to make use of the FREE resources via our [50+ Positive Action](#) page on the Caerphilly County Borough Council's Website. For example there are is a 'Tidy Gin' games pack with quizzes, word search & Dignity Scrabble and our Dignity Do's & don'ts Snakes & Ladders game. All the resources you need can be down loaded from the website. If you would like to use our 3mx3m snakes and ladders ground sheet style games for an event over the summer then please give us a call.

For more information please contact Mandy Keenan on 01443 864277 or email [Keenam@caerphilly.gov.uk](mailto:Keenam@caerphilly.gov.uk)

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